

## **Sr. Buyer / Supplier Quality**

VistaPharm, Inc. - Largo, FL

### **Job Summary:**

The preferred candidate will develop, implement, and sustain strategic sourcing and supplier quality across VistaPharm and Vertice companies. They will be part of the VistaPharm's Procurement team, manage a wide range of sourcing activities in direct and indirect categories, including stakeholder and supplier engagement, contract review and negotiation, and cost savings tracking and reporting. This role will also support the department head in executing the Procurement roadmap and key category strategies.

### **Job Responsibilities:**

- Manage the forecast and ordering process of direct materials (APIs, Excipients, Packaging Components, etc.)
- Act as the liaison between Procurement's long term strategies and site day-to-day activities by placing purchase orders and maintaining relationship with key suppliers and stakeholders
- Manage and support CIP projects
- Deliver and track cost savings by introducing business acumen and establishing a process to ensure savings are realized according to plan
- Support Procurement Director on other category strategies and negotiations (Capex, Services, New Product Launch)
- Partner with Quality, Regulatory, and R&D functions to conduct site evaluations, supplier selection, risk mitigation, quarterly business reviews and strategy development
- Provide sourcing project support including management of Request For Proposal, Change Controls, Quarterly Business Reviews

### **Qualification and Requirements:**

- A BS degree in Business, Engineering, Science, plus MBA would be preferred
- Demonstrated ability to influence and align with internal business partners to influence spend behavior; and with external suppliers to increase performance
- Excellent project management, collaboration, and communication skills Financial and business acumen capable of acutely identifying and effectively executing on savings opportunities
- Must have excellent negotiation and interpersonal skills, ability to influence without direct authority
- Ability to operate and execute effectively in a fast-paced environment with multiple priorities and challenging deadlines
- 4-6 years in pharmaceutical industry leading cross-functional strategic sourcing projects
- At least 4 years of direct material experience
- Experience with supplier quality and change control process
- Experience with DEA quota ordering (plus)
- Must be customer oriented, flexible, team player, improvement minded, initiative taker, proactive, with good judgment and decision making ability

- As part of your job duties, travel between VistaPharm buildings is required on a routine basis. If applicable, you will be compensated at the current IRS mileage reimbursement rate.

#### Reporting Structure and Supervisory Responsibilities

- Reports to Director of Procurement

#### Benefits & Compensation:

This position offers a competitive total compensation package, including health benefits (medical, dental, and vision), 401k with company match, life insurance, and paid vacation and personal time.