



JOB Posting

Facilities Engineer I

VistaPharma, Largo, FL

Job Summary:

The incumbent will assure individual compliance with the FDA regulations, cGMP's and all other applicable international regulatory compliance requirements, applicable department programs, including training, documentation, standard operating procedures, and VistaPharm, Inc. policies and procedures.

Job Responsibilities:

- Ensure that all current Good Manufacturing Practices (cGMPs) and SOPs are adhered to as related to the equipment and personnel.
- Completes preventative maintenance schedules and maintains records of work performed to minimize system down time
- Perform inspection of the properties to ensure that the overall condition of the buildings and grounds are maintain in good operational conditions
- Coordinate facilities maintenance activities related to general plumbing, carpentry, mechanical, electrical and painting work as needed.
- Runs HVAC equipment following building specific guidelines
- Perform both major and minor repair work in and around buildings, including rooftops
- Calls in outside repair contractors, as needed. Assists with work performed by outside contractors, inspects and verifies the work upon completion
- Work closely with Management and prepare for shutdown activities
- Make modifications to plant drawings to keep them updated. Coordinate additional drafting support if needed.
- Ensure compliance with facility overall safety plan including LOTO, confined spaces, hot work permits and other safety procedures.
- Provide technical support during FDA inspections.
- Perform all other duties as may be assigned by management.

Qualification and Requirements:

- Degree in Mechanical, or Electrical Engineering required.
- 1 of 3 years of experience in a manufacturing environment.
- Experience working in a pharmaceutical or life sciences industry is desirable.
- AutoCAD experience is required.
- Must be fluent with Microsoft Office
- Must have strong communication skills, written and verbal
- Ability to multitask in a high paced environment